



## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application  
([See Section 3 for contact details](#))

### 1. Your organisation or group

Name of organisation	Windmill Hill Children's Centre		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Freedom & Helping Hands Programme		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Freedom Programme is for women and examines the impact that abusive relationships have on them and their children. Helping Hands is to support parents to support their children after Domestic Abuse. The aims are: women to understand the beliefs held by abusive men, to look at the impact that this has on children, to gain self esteem and confidence to improve the quality of life. Helping Hands aim is for parents to have the tools and information to enable them to provide emotional support to their children following abuse..		
In which community area does your project take place? (Please give name – <a href="#">see section 3</a> )	, Tidworth		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

<b>Where will your project take place?</b>	Tidworth & Ludgershall
<b>When will your project take place?</b>	September 2012 - July 2013
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Tidworth has the largest number of reported incidents in Wiltshire. A recent study found that following deployment 50% of men commit an abusive act, within the first two weeks. There are few services in Wiltshire that specialise with Domestic Abuse services with children, even fewer for children under 5. Freedom is currently only offered in Salisbury in Wiltshire. The Facilitator has run other Freedom groups in Wiltshire and these are all well attended. The Helping Hands course follows the Freedom programme as parents become more aware of the impact on the children, and have the confidence to deal with it.
<b>How many people will benefit from your project?</b>	20 adults & 44 children (approx.)
<b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>) or priorities of your area board) Please provide a reference/page no.</b>	The Area Board has identified supporting families experiencing or have experienced domestic abuse as a priority.
<b>Any other information about your project. (Limited to a 1000 characters)</b> The impact of Domestic Abuse is far reaching and carries on long after the abuse has finished. Women lose confidence, are often diagnosed with mental health issues, and struggle with parenting. Children living in the household, particularly the under fives, have speech delay, difficulty sleeping, development delay and are generally unlikely to fulfill their potential.	
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="8"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

**If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**  
 The organisation will review the impact and outcomes of the project through evaluation. If the project proves to be successful it will prioritise funding from within its own resources to ensure the programme continues.

**How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?**

The Freedom Programme and Helping Hands is regularly evaluated. SOUL records are completed every four weeks, as are comments regarding the children. Other evidence includes those seeking legal, or safety advice. Parents report increased self esteem, feeling safer, and more confident with parenting. Long term evaluations take place after six weeks and then again after another six weeks.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder	Amount Applied For	Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

**4. Information relating to your last annual accounts (if applicable)**

<b>Year ending:</b> 2011	<b>Month:</b> March	<b>Year:</b> 2011
<b>A - Total income:</b>	£12.8M	
<b>B - Minus total expenditure:</b>	£12.5M	
<b>Surplus/deficit for year: (A minus B)</b>	£300,000	
<b>Free reserves currently held (i.e. money not committed to other projects/operating costs)</b>	£787,000	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
Facilitator	£2,535	<b>Own fundraising/reserves</b>	c	£3,679
venue	£840			£
Bought in Creche	£2,996	<b>Parish/town council</b>		£
travel costs for staff	£1,004			£
refreshments	£40	<b>Trusts/foundations</b>		£
resources (course book	£100			£
	£	<b>In kind</b>	c	£840
	£			£
	£			
	£	<b>Other</b>		£
	£			£
<b>Total Project Expenditure</b>	<b>£7515</b>	<b>Total Project Income</b>		<b>£4,519</b>
<b>Total project income B</b>		£4,519		
<b>Total project expenditure A</b>		£7,515		
<b>Project shortfall A – B</b>		£2,996		
<b>Grant sought from Wiltshire Council Area Board</b>		£2,996		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>				
<b>Please give the name of the organisations' bank account e.g. Chippenham Scouts</b>				

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance     Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 06/08/2002

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))**